

HICKORY RIDGE COMMUNITY ASSOCIATION
VILLAGE BOARD MEETING
May 16, 2011

Village Manager Jane Parrish called the meeting to order at 7:30pm at The Hawthorn Center. Those present included John Bailey, Miles Coffman, Linda Hitzelberger, Tom Louden and Michelle Wood. Also present were Columbia Council Rep Gregg Schwind and Village Manager Jane Parrish.

SELECTION OF CHAIR/VICE-CHAIR: The board members selected Mr. Coffman for chair and John Bailey for Vice-Chair. The votes were unanimous.

APPROVAL OF AGENDA: The agenda was approved.

APPROVAL OF MAY 2ND MINUTES: The minutes were approved as submitted.

INTRODUCTION OF COVENANT ADVISOR: Ms Parrish introduced Racheal Lewis to the board members and Mr. Schwinn. Ms Lewis will handle Exterior Alteration Applications and Certificates of Compliance.

RESIDENT SPEAKOUT: Edward Lemanski asked the board for clarification of procedures for reporting covenant violations. He had received a letter re yard maintenance and felt that other properties should also have received letters. Mr. Louden said he would look at Mr. Lemanski's street. Gerry Lioi said that College Square townhomes needed more attention from the covenant advisor. Ms Parrish explained that the townhouse HOA should send the first violation letter and that the village will follow up on situations that are not resolved.

15-DAY LETTER REQUEST: The board voted to send a 15-Day Notice letter to the owner of 10827 Top Branch for yard maintenance.

CA BOARD OF DIRECTORS REPORT: Mr. Schwinn reported that the CA Board of Directors selected Michael Cornel as chair, Sherry Zaret as vice-chair and completed the committee appointments. He reminded the village board that the CA Summit for the villages would be held on June 30.

Fy2012 VILLAGE BUDGET: The Village Board approved the proposed budget for FY2012.

ELECTION UPDATE: Ms Parrish reported that the second election took place on May 14 and five more residents came in to vote. Those five and the previously cast ballots constituted the new quorum. Our final count was 272. The Village Board voted unanimously to validate the election results. The board also discussed voting online for uncontested races and the possibility of cancelling elections when there is no race. Mr. Coffman said he would put the issue on an agenda in the fall.

MANAGER'S REPORT: Ms Parrish asked the board members to sign the annually-submitted forms regarding fiduciary responsibility, appointment of designated staff members and the appointment of the village manager. All forms were completed. Mr. Louden and Mr. Bailey will serve on the AC. Mr. Schwinn said he would like to serve on the AC also and asked Ms Parrish to check our document to see if that would be possible.

BOARD COMMENTS: Mr. Coffman asked Ms Parrish to check hanging tree limbs on Sunny Spring by Children's' World and by the Subway at the Village Center. He also asked Ms Parrish to provide the list of RAC summer meetings so that the board can choose dates to fill in on the RAC. He also asked that Ms Parrish include on the next Village Board meeting agenda a draft of the village manager job description so that the board can start to advertise for her replacement. Ms Wood noted that BGE is working on the problem street light on Golden Hook.

ACTION ITEMS: Ms Parrish will report the hanging branches, check documents related to AC membership, give the board a list of summer RAC meeting dates, and put the manager's job description on the agenda for the June 6th Village Board meeting.

ADJOURNMENT: The meeting was adjourned at 8:30pm

Respectfully submitted,

Jane Parrish
Village Manager