

HICKORY RIDGE COMMUNITY ASSOCIATION  
VILLAGE BOARD MEETING  
June 6, 2011

Chairperson Miles Coffman called the meeting to order at 7:30pm at The Hawthorn Center. Those present included John Bailey, Linda Hitzelberger, Tom Louden and Michelle Wood. Also present were Columbia Council Rep Gregg Schwind and Village Manager Jane Parrish.

APPROVAL OF AGENDA: The agenda was approved.

APPROVAL OF MAY 16<sup>TH</sup> MINUTES: The minutes were approved as submitted.

RESIDENT SPEAKOUT: There were no residents who wished to speak on non-agenda issues.

POOL MANAGERS: Shane Wolter, head of the Westside pool managers, introduced Rachel Zimmerman, manager of Hawthorn/Clemens Crossing pools, and Jason Bazell, manager of Clary's Forest pool. Shane mentioned that CA has a new initiative, Columbia Swims, that offers water safety classes to children for \$2 per session. CA will also provide free bus rides to the Membership Service Center for those who need transportation in order to obtain Resident Cards.

15-DAY NOTICE REQUEST: The board voted to send a 15-Day Notice to the owner of 12102 Red Stream Way and a referral to CA if the violation is not resolved.

MANAGER'S REPORT: Ms Parrish reminded the board about the June 10 Ice Cream Social. Mr. Bailey, Mr. Coffman and Ms Wood said they would scoop ice cream. She reported that the Village Center Visualization Committee expects to finish up its Master Plan by September. Information will be posted on the village web site beforehand. Ms Parrish asked if the board members wished to help the RAC during the summer months. Each board member volunteered to sit on the Resident Architectural Committee for one meeting during the summer. The board also agreed that Mr. Louden, Mr. Schwinn and Mr. Bailey would serve on the AC, the appeal board for the Resident Architectural Committee for the coming fiscal year.

CA BOARD OF DIRECTORS REPORT: Mr. Schwinn said CA expects to have a contractor finish up the dredging of Lake Elkhorn this fall. CA will also open the parking lot and the pavilion bathrooms during the summer. The dredging of Lake Kittamaqundi is proceeding smoothly. Ms Wood asked Gregg about the shortened hours of Kids Space on the weekend.

ADVERTISING FOR NEW VILLAGE MANAGER: The board adopted a timeline for replacing Ms Parrish. The first ad will be out on June 30. The new person should be in place in October.

ADDRESSING AUDIT SUGGESTIONS: The FY10 Audit was completed and contained two suggestions for addressing deficiencies. Ms Parrish explained that categorizing post-April 30 payments as accounts payable rather than keeping open the books for fiscal year expenses is already in practice. The auditor also wanted to see a better division of duties regarding the handling of money. Mr. Coffman said he would meet with Ms Parrish to write new procedures to address these concerns. A letter will be sent to CA's Michelle Miller regarding these corrective measures.

BOARD COMMENTS: Mr. Bailey asked the board to consider changing its meeting date. Our Monday meetings conflict with the County Council meets, thus making it difficult for board members to testify at county meetings or to invite council reps to attend our meetings. The board will continue to investigate the issue. Ms Wood reported a rash of vehicle break-ins in her neighborhood. She suggested that we encourage residents to keep vehicles locked in order to make the neighborhood less appealing to thieves. Ms Wood also noted that KidsSpace hours were limited on weekends, making it difficult for single parents. Mr. Coffman asked Ms Parrish to report to the county a gravel-filled portion of sidewalk on Bright Plume. The unfinished sidewalk has been in that condition since last fall.

ACTION ITEMS: Ms Parrish will check the sidewalk and meet with Mr. Coffman about audit recommendations. Mr. Schwinn will look into Kids Space hours.

ADJOURNMENT: The meeting was adjourned at 8:30pm

Respectfully submitted,

Jane Parrish  
Village Manager